

Bensenville Park District

Guidelines for Public Comment



1. Any individual wishing to make a public comment at a meeting of the Board of Commissioners shall state and spell their name for recordation in the minutes.
2. Each speaker shall be limited in providing public comment to three minutes, unless the time is extended by the Board President or other presiding officer. Speakers may submit written comments in lieu of verbal comments, or to supplement their public comment. Written comments so submitted shall not be required to be a part of the minutes of the meeting unless the Board President or presiding officer so directs.
3. Public comment shall be limited to thirty minutes at each meeting, unless extended by the Board President or other presiding officer. For such purpose, groups of speakers on the same subject may select a representative to comment for the group so as to avoid repetition.
4. Public comment may be related to any subject and is not limited to those items on the agenda.
5. Public comment shall be made in a civil and courteous manner, and shall not include vulgar, hostile, threatening or disruptive language.
6. Board Commissioners and Park Staff may, but are not required to, answer questions or respond to public comments. Alternatively, questions shall be referred to the appropriate Staff member for response outside the Meeting.
7. The Board President or other presiding officer may, but is not required to, allow public comment during the discussion of specific topics on the meeting agenda.
8. The Board President or other presiding officer may suspend public comment due to non-compliance with these Guidelines.

Adopted: August 21, 2019