

**Bensenville Park District
Board of Park Commissioners
Special Meeting Minutes
Wednesday, January 6, 2021
REMOTE MEETING – COVID 19 DECLARATION**

1. Call to Order

President Johnson called the Meeting to order at 6:00 p.m.

Roll call was taken:

	<u>Present</u>	<u>Absent</u>
Geils	X	
Gibbs	X	
Johnson	X	
Karg	X	
Linder	X	

Staff in attendance: Joe Vallez, Executive Director and Patrick Bond, Attorney.

Pledge of Allegiance: President Johnson led the Pledge.

2. Approval of Agenda

It was moved by Commissioner Linder, seconded by Commissioner Geils, to approve the Agenda, as presented.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Linder	X		
Geils	X		

Motion carried.

3. Recognition of Visitors/Public Comment

No visitors were in the meeting and no comment was received.

4. Staff Reports

Mr. Vallez summarized certain activities:

Covid-19 Update:

The District reopened DGLC on January 4th for fitness center operations and basic services at the front desk. Virtual Programs have continued throughout the temporary shutdown.

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Staff have been allowed to return to the office working staggered shifts and recommended social distancing, masks required and adherence to all IDPH guidelines. We have had an additional one staff member test positive over the holiday break and two being quarantined.

Maintenance:

The Maintenance Department has completed thorough cleaning of White Pines, the Maintenance Facility and the Deer Grove Leisure Center. Three members of the Maintenance staff are on quarantine and one with a positive test result.

Recreation:

The holiday programs were successful and well done. The effort and quality of the services was outstanding and considering the circumstances the district was going through the District did not miss a beat. The entire staff came together to fill voids that were created by the circumstances. Staff are working remotely and staggered shifts to care for the animals and prepare for upcoming programs.

Special Services:

Grants:

The District received confirmation of the success of our Forestry Grant Application. The District was awarded the maximum amount of \$20,000.

Safety:

The District will be investigating the circumstances that occurred over the break. The District will use contact tracing reports and interviews. Mr. Vallez will update the Board as to the progress.

White Pines:

Closed due to weather.

The District has collected additional funds from the unpaid events. An additional \$13,572.00 has been received after contacting the organizations. Mr. Vallez indicated that efforts are ongoing to collect additional monies on the unpaid events.

Marketing:

The promotion of the District's events is getting better, the Bville Buzz will be a good connection to the community in a fun and entertaining way.

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The District is strategically reaching out to potential new employees by having job fairs, reaching out to organizations and grass roots outreach. The District needs to recruit summer employees asap.

Park Improvements:

- a. Mohawk: The District will be reviewing the existing Plat of Survey that is being provided by the School District for possible improvements and acquisition of this property for additional soccer fields.
- b. Kremles: The District will evaluate this site for potential use of greenspace and adding new recreation space.
- c. Breiter Palm: Initial survey work has been completed in order to define property lines and an updated Plat of Survey.

5. Action Items

A. Approval of the 2021 Board Meeting Schedule

Commissioner Linder moved, seconded by Commissioner Geils, to approve the 2021 Board Meeting Schedule as presented.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Linder	X		
Geils	X		

Motion carried.

B. Memorandum of Understanding Between the Village of Bensenville and Bensenville Park District.

Commissioner Linder moved, seconded by Commissioner Karg, to approve the Memorandum of Understanding Between the Village of Bensenville and Bensenville Park District.

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In discussion, Mr. Vallez and District Attorney Bond reviewed the terms of the MOU and responded to inquiries from the Board.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Linder	X		
Geils	X		

Motion carried.

6. Closed Session

It was moved by Commissioner Linder, seconded by Commissioner Geils, to recess the Meeting to Executive Session at 6:40 p.m. to discuss personnel, pursuant to 5 ILCS 120/2(c)(1).

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Linder	X		
Geils	X		

Motion carried. The Board recessed to Executive Session to discuss personnel matters for specific employees.

No action was taken in Executive Session. The Board reconvened to Open Session at 6:52 p.m. with all Commissioners being present.

7. Adjournment

Commissioner Linder moved, seconded by Commissioner Karg, to adjourn the meeting at 6:53 p.m.

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On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Linder	X		
Geils	X		

Motion Carried.

The meeting stands adjourned.

Approved:

President Rich Johnson

Secretary