

**Bensenville Park District
Board of Park Commissioners
Committee of the Whole Meeting Minutes
Wednesday, May 5, 2021**

1. Call to Order

President Johnson called the Meeting to order at 6:04 p.m.

Roll call was taken:

	<u>Present</u>	<u>Absent</u>
Geils		X
Gibbs	X	
Johnson	X	
Linder	X	
Karg	X	

Staff in attendance: Joe Vallez, Executive Director and Patrick Bond, Attorney.

Pledge of Allegiance: President Johnson led the Pledge.

2. Approval of Agenda

It was moved by Commissioner Gibbs, seconded by Commissioner Linder to approve the Agenda, as presented.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Linder	X		

Motion carried.

3. Recognition of Visitors/Public Comment

President Johnson recognized Emily Mamrak regarding the Breiter Park matter. Ms. Mamrak supports the ADA component to the proposed improvements to the Park, but thinks it should be relocated elsewhere.

4. Staff Reports

Mr. Vallez summarized certain activities:

- Covid-19 Update:

Restrictions are becoming more lenient, and it is anticipated that weddings will be allowed at larger capacities. There is some suggestion that capacity maximums may be dependent on not counting vaccinated individuals in the capacity maximum, which will be complicated.

- Breiter Palm

Document preparation is being completed. The initial maintenance budget is \$15,000 with the annual budget being \$10,000. Breiter Palm clean-up day is scheduled for June 5, 9 a.m. – 3 p.m.

- Wood Street Fitness Center

The District is exploring the use of reduced size Membership Cards which can be placed on a keyring for the convenience of the members.

- Organizational Meeting

The meeting is scheduled for 8 a.m. to 3 p.m. on May 22 at the Pine Room

- Dog Park Planning – Veteran's Park
- Tree Memorial

Request from Time Anderson

- Park District Benefits

Employees:

Commissioners:

- White Pines Pavement Maintenance Contract

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A contract in the amount of \$31,900 is being reviewed.

- PDRMA Update:

The District has completed the Application and it has been submitted. On May 13, 2021, PDRMA will conduct a walk through.

- House Lease:

A lease with employee Trent Grossman, commencing May 1 will be presented for approval.

- Fischer Farm

The District is following up with local Commissioners and the Board President on next steps. The Rec Group volunteers have worked on the landscaping at Fischer Farm and it looks great.

- Train Donation Proposal

Programming Action Plan

Capital Improvements

- Recreation

Staff continues to prepare the pool for season opening

- Front Desk

Ongoing registration for program, rentals and fitness daily use is ongoing

- Finance/HR

Budget preparation is ongoing

- Marketing

White Pines – promotion plan for the season

Special events – family days, food specials, movie night

Lessons – in house

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Driving Range Opening
Fence Sign is being related at Jefferson and Church

- Maintenance

Field Preparation

Mowing

Pool Opening

- Special Services

Training

White Pines Safety Audits of course

Knox Box Installation – District Wide

City Wide Safety Committee

- White Pines:

Pro Shop Merchandizing

Driving Range

Carts in Park Lot

Operations are promising

Food Beverage sales are solid

Painting of the banquet hall is complete

Carpeting of the dance floor is complete

Raccoon trapping is underway

HVAC concerns

June 1 opening for the outdoor bar/grill

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5. New Business

There was no new business to discuss.

6. Closed Session

Commissioner Linder moved, seconded by Commissioner Karg, to recess the Meeting at 7:15 p.m. to Executive Session, pursuant to 5 ILCS 120/2(c)(11) to discuss probable or imminent litigation. On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Linder	X		

Motion Carried.

The meeting recessed to Executive Session.

The Board of Commissioners returned to Open Session at 7:34 p.m.

Roll call was taken:

	<u>Present</u>	<u>Absent</u>
Gibbs	X	
Johnson	X	
Linder	X	
Karg	X	

No action was taken in Executive Session.

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7. Adjournment

Commissioner Gibbs moved, seconded by Commissioner Linder, to adjourn the meeting at 7:40 p.m. On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Linder	X		

Motion Carried.

The meeting stands adjourned.

Approved:

President Rich Johnson

Secretary