

**Bensenville Park District
Board of Park Commissioners
Regular Meeting Minutes
Wednesday, October 21, 2020
Deer Grove Leisure Center
1000 W. Wood
Bensenville, IL 60106**

1. Call to Order

President Johnson called the Meeting to order at 6:00 p.m.

Roll call was taken:

	<u>Present</u>	<u>Absent</u>
Geils	X	
Gibbs	X	
Johnson	X	
Karg	X	
Linder	X	

Staff in attendance: Joe Vallez, Executive Director, and Mary Dickson, Attorney.

Pledge of Allegiance: President Johnson led the Pledge

2. Approval of Agenda

It was moved by Commissioner Gibbs, seconded by Commissioner Linder, to approve the Agenda, as presented.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Linder	X		
Geils	X		

Motion carried.

3. Approval of Minutes

Commissioner Karg moved, seconded by Commissioner Linder, to approve the minutes of October 7, 2020.

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On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Linder	X		
Geils	X		

Motion carried.

4. Approval of Accounts Payable and Payroll

Commissioner Linder moved, seconded by Commissioner Gibbs, to approve Accounts Payable Motion to approve Accounts Payable dated 10/15/20 of \$202,939.79 Payroll dated 10/09/20 of \$112,060.07 for a Grand Total of \$314,999.86.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Linder	X		
Geils	X		

Motion carried.

5. Recognition of Visitors/Public Comment

No comment was received.

6. Communications and Correspondence

Mr. Vallez reported receipt of several items of information for the Board.

7. Board Liaison Reports

A. NEDSRA

No report.

B. Bensenville Community Foundation

The District is in need of a new Foundation representative. President Johnson invited Commissioners to suggest names of potential appointees.

C. BBAA

No report.

D. Chamber of Commerce

No Report.

8. Staff Reports

Staff Reports are attached to the Agenda. Mr. Vallez summarized certain activities:

Covid-19:

The District is very aware of the changing conditions in the immediate community, county and state. It is closely monitoring the statistics, the programs currently being offered and any Covid related issues. The District's Covid compliance plan is as solid as can be with contact tracing, mask wearing, social distancing and staff adherence to the established guidelines.

White Pine:

An agreement between White Pines and IMS Barter service is under review. Through this agreement, White Pines gave this group approximately 100 foursomes in 2019 in trade for services. The value of the trade was approximately \$12,000. An update will be provided to the Board.

Memorial Tree Program:

The BBAA has been given approval to install a tree in memory of the young man involved in the baseball program who died last year. The District has donated this tree and will install it at a predetermined place in De Orio Park.

Election Agreement:

The Election Division has forwarded an agreement for the use of Deer Grove for a polling place for the November election. For Covid related expenses, the Election Commission provided a grant of \$250.00

Budget:

Final changes to the budget are being made with expected presentation to the Board next week.

Building/Grounds:

Playground Inspections have been completed, the maintenance yard is complete. Security cameras have been approved to be installed at yard.

Special Services:

The safety audit has been completed on the east course, and back nine. A priority list for safety issues on front nine has been completed.

Staff training for snow removal operations is underway .

Recreation:

There have been electric issues with cardio equipment in the gym.

Chickens are now at Fischer Farm.

Winter Holiday programs include Santa Zoom Call, Letters to Santa, and Santa is Coming to Town. Santa is Coming to Town is a great event and hopefully appreciated by all. The staff has done a great job working within limitations.

Marketing:

Monster Mash promotion is ongoing.

The Brochure will be digital with an eight-page reminder piece getting mailed out around November 9th .

The White Pines website is ready to launch on October 19th .

9. Actions Items

There are no action items.

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10. New Business

Future meetings were discussed, with Commissioners determining to proceed with in person meetings, as opposed to moving to remote participation.

Mr. Vallez's contract is subject to review at the November 4 meeting.

10. Old Business

There was no old business.

11. Closed Session

Commissioner Gibbs moved, seconded by Commissioner Geils to enter Executive Session to discuss minutes of meetings properly closed, specific personnel and pending or probable litigation, pursuant to 5 ILCS 120/2(c) 21, 1 and 11, respectively.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Linder	X		
Geils	X		

Motion carried.

Upon return to Open Session, discussion ensued relative to the use of Veteran's Park and any update on discussions with the School District relative to its use of the Park, in conjunction with the District, as a bus maintenance facility.

Discussion also ensued relative to the Board's Planning Session relative to future capital projects. Concurrence was reached that the meeting occur on November 21 at White Pines. Mr. Vallez will post the agenda for same.

12. Adjournment

Commissioner Geils moved, seconded by Commissioner Gibbs to adjourn the meeting at 7:04 p.m.

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On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Linder	X		
Geils	X		

Motion Carried.

The meeting stands adjourned.

Approved:

President Rich Johnson

Secretary