

Recreation Supervisor-Athletics

DESCRIPTION

Under the direction and supervision of the Recreation Program Coordinator, the Athletics Recreation Supervisor's primary responsibility will be to provide basic, detailed sports and recreation instruction and provide athletic league support.

DUTIES AND ESSENTIAL JOB FUNCTIONS

- Teach fundamental skills to children while emphasizing skill development, sportsmanship, teamwork, and fun.
- Be on time to all scheduled shifts.
- Setup, Clean-up, and put away all equipment needed for each class.
- Stay informed of program offerings, session dates, pricing, and make-up policy.
- Ability to communicate effectively with both participants and parents to build healthy relationships and encourage participation in other sport programs.
- Understand and implement Bensenville Sports Conference Curriculum.
- Promote other sports programs.
- Take attendance regularly at the start of every class.
- Maintain the cleanliness of the program space and upkeep of equipment.
- Possess the ability to manage conflicts that may arise in an appropriate and timely manner.
- Sport classes include, but are not limited to: soccer, basketball, flag football, volleyball, baseball, softball.
- Assist in the supervision and implementation of athletic leagues, camps and events.

QUALIFICATIONS

- Minimum 3 years of experience teaching youth sports and coaching team sports.
- 18 years of age or older with HS Diploma or GED and pursuing a degree in Phys Ed or Recreation.
- Excellent skills in planning activities and programs
- Ability to communicate and interact effectively with children, parents, and staff
- Ability to solve problems that may arise
- Must be energetic, have a positive attitude and be encouraging
- Ability to enforce Park District rules and safety practices
- Excellent customer service skills
- Certified in CPR/AED or the ability to acquire within 6 months (offered at park district)
- Must be able to lift up to 30 lbs

JOB STATUS Full time **DEPARTMENT** Recreation **FSLA STATUS** Exempt

SALARY \$34,000 to \$37,000 depending on qualifications

HOURS Hours vary and depend on scheduled class offerings.

HOW TO APPLY Qualified applicants may submit application and resume to Evelyn Struck, at Evelyn@bvilleparks.org. Position will remain open until filled. No phone calls please.