



Bensenville Park District Rental Request Form

Type of Rental | Check which type of rental you are inquiring about

- Deer Grove Leisure Center
 Shelter/Field
 Fischer Farm
 After-Hour Water Park
 Photo/Filming Permit

Date Facility Requested For _____ to _____ Time _____

Dates (If additional) For _____ to _____ Time _____

Specify day(s) of week requested
 Su
 M
 Tu
 W
 Th
 F
 Sa

Applications must be submitted and approved at least 7 Business days before rental

Organization making request _____

Point of contact _____ Cell # _____ Home # _____

Address _____

Email _____

Briefly describe the activity _____

Number of Participants _____ Food or beverages (non-alcoholic only) be served?
 Y
 N

Please check which location requested:				
DGLC	Fields/Shelters	Farm	Water Park	Photo/Film
<input type="checkbox"/> Cedar Full	<input type="checkbox"/> Kiwanis 8a-1p	<input type="checkbox"/> Red Barn	<input type="checkbox"/> Basic Rental	<input type="checkbox"/> Personal Photography
<input type="checkbox"/> Cedar 1/2	<input type="checkbox"/> Kiwanis 2p-7p	<input type="checkbox"/> Grey Barn	<input type="checkbox"/> Basic + Rental	<input type="checkbox"/> Commercial Photo
<input type="checkbox"/> Maple Full	<input type="checkbox"/> Sunrise 8a-1p	<input type="checkbox"/> Farm Grounds	<input type="checkbox"/> Deluxe Rental	<input type="checkbox"/> Film Production I
<input type="checkbox"/> Maple 1/2	<input type="checkbox"/> Sunrise 2p-7p	<input type="checkbox"/> Full Facility		<input type="checkbox"/> Film Production II
<input type="checkbox"/> Hawthorne Full	<input type="checkbox"/> DiOrio (Baseball)			Film Production III
<input type="checkbox"/> Hawthorne 1/2	<input type="checkbox"/> Sunrise (Baseball)			
<input type="checkbox"/> Oak	<input type="checkbox"/> Sunset (Baseball)			
<input type="checkbox"/> Gym Full	<input type="checkbox"/> Veterans (So tball)			
<input type="checkbox"/> Gym 1/2	<input type="checkbox"/> Varble (Soccer)			

The Park District is not responsible for providing equipment/services not requested or approved. Organization/individual acceptance and agreement to adhere to Park District regulations. I have read the Statement of Policy Use for Bensenville Park District and agree to adhere to regulations of the Bensenville Park District, and I hereby further agree that such regulations are an integral part of this application. I am responsible for all members of the group at the Facility/Room during the time of the Rental. I will be present throughout the duration of the reservation. It is understood that the total rental fee shall be:

Applicant Signature _____ Date _____

For Office Use Only

Rental Price _____ Security Deposit _____ Total Due _____

Full Payment Due Date _____ Payment Processed Date _____ Processed By _____

Approved By _____ Approved On _____