

**Bensenville Park District
Board of Park Commissioners
Regular Meeting Minutes
Wednesday, April 19, 2023**

1. Call to Order

President Johnson called the Meeting to order at 6:00 p.m.

Roll call was taken:

| | <u>Present</u> | <u>Absent</u> |
|---------|----------------|---------------|
| Gibbs | | X |
| Johnson | X | |
| Karg | X | |
| Snyder | X | |

One vacancy exists.

Staff in attendance: Joe Vallez, Executive Director; Andrew Godfrey, Head Golf Professional; Evelyn Struck, Superintendent of Finance and Human Resources; Leslie DeMoss, Superintendent of Recreation, Louis Aguinaga, Superintendent of Building and Grounds, Phyllis Schmidt, Special Projects; Laura Borshell, Front Desk Manager, Paul Palin, Superintendent of Marketing & Communications, Todd Linder, Manager of Facilities and Special Events, Christina Shiel, Fischer Farm Manager, and Mary Dickson, Park District Attorney

2. Approval of Agenda

It was moved by Commissioner Snyder, seconded by Commissioner Karg to approve the Agenda,

On a roll call vote:

| <u>ROLL CALL</u> | <u>Ayes</u> | <u>Nays</u> | <u>Absent</u> |
|------------------|-------------|-------------|---------------|
| Johnson | X | | |
| Karg | X | | |
| Gibbs | | | X |
| Snyder | X | | |

Motion carried.

3. Approval of Minutes

It was moved by Commissioner Gibbs, seconded by Commissioner Snyder to approve the minutes of a regular meeting on March 15, 2023 and of the committee of the whole meeting on April 5, 2023.

Commissioner Karg noted a correction to be made in the March 15, 2023 minutes, under paragraph 8, changing "Dr." Vallez to "Director."

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On a roll call vote:

| <u>ROLL CALL</u> | <u>Ayes</u> | <u>Nays</u> | <u>Absent</u> | <u>Abstain</u> |
|------------------|-------------|-------------|---------------|----------------|
| Johnson | X | | | |
| Karg | X | | | |
| Gibbs | | | X | |
| Snyder | X | | | |

Motion carried.

4. Approval of Accounts Payable and Payroll

It was moved by Commissioner Snyder, seconded by Commissioner Karg, to approve Accounts Payable dated 03/30/23 of \$168,338.19 Payroll dated 03/24/23 of \$125,936.40 for a Grand Total of \$294,274.59. Accounts Payable dated 04/13/23 of \$198,772.88 Payroll Dated 04/06/23 of \$130,661.77 for a Grand Total of \$329,434.65.

In discussion, Commissioner Karg questioned the number of refunds shown. Superintendent DeMoss responded that a scheduled trip had to be canceled, resulting in refunds being made to those who had paid for the trip.

On a roll call vote:

| <u>ROLL CALL</u> | <u>Ayes</u> | <u>Nays</u> | <u>Absent</u> |
|------------------|-------------|-------------|---------------|
| Johnson | X | | |
| Karg | X | | |
| Gibbs | | | X |
| Snyder | X | | |

Motion carried.

5. Recognition of Visitors/Public Comment

No public comment was received.

6. Communications and Correspondence

Director Vallez handed out a copy of the Bensenville Independent featuring the Easter event on the cover. He reported that Superintendent Palin has been successful in increasing the media presence of the District. He also reported that the District applied with the Community Foundation for a mini grant for the Junior Golf Program. A copy of a new banner for the gym was presented.

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7. Board Liaison Reports

- A. NEDSRA – Ms. Schmidt reported on a number of items occurring at NEDSRA.
- B. Bensenville Community Foundation – Commissioner Karg reported that the Foundation met and approved several grants.
- C. BBAA – Practice has started.
- D. Chamber of Commerce – Commissioner Karg reported that she, Phyllis Schmidt and Paul Palin attended the meeting. Business After Hours will be held at Fischer Farm on 6/22.

8. Staff Reports

A. Executive Director/Staff Reports

Executive Director Vallez and Staff reported on items set forth in their written reports, attached to the agenda. Commissioner questions/discussion on items reported included:

- President Johnson questioned whether flat screen TVs can be brought in for recycling. The flyer states “no,” but if any are brought in, they will be accepted.
- President Johnson asked whether staff had talked with the Village about the impediment to use of Vets Park. Director Vallez will do so.
- Questions were raised regarding the Pickleball Program. At present, Director Vallez reported it could not be held outdoors, due to the nature of the equipment.
- Commissioners reported they did not receive the most recent version of Wassup. Superintendent Palin will discuss this with the Postmaster.
- President Johnson questioned the availability to Commissioners of a full calendar of events on their iPads.
- The National Restaurant Show is scheduled for 5/21-22. President Johnson, Director Vallez and Superintendent Garfield are attending.
- Superintendent Garfield stated that 2 live band nights are scheduled for summer in July and August.

9. Action Items

A. Ordinance #575 Authorizing the Sale or Disposal of Itemized Property No Longer Deemed Useful or Necessary to the Bensenville Park District.

Commissioner Karg moved, seconded by Commissioner Snyder to approve Ordinance #575 Authorizing the Sale or Disposal of Itemized Property No Longer Deemed Useful or Necessary to the Bensenville Park District.

On a roll call vote:

| <u>ROLL CALL</u> | <u>Ayes</u> | <u>Nays</u> | <u>Absent</u> |
|------------------|-------------|-------------|---------------|
| Johnson | X | | |
| Karg | X | | |
| Gibbs | | | X |
| Snyder | X | | |

Motion carried.

B. Approval of Emergency Purchase of Replacement HVAC Units Not to Exceed \$33,500.

Commissioner Snyder moved, seconded by Commissioner Karg to Approve The Purchase Of Replacement HVAC Units Not To Exceed \$33,500, and to waive the requirement of bidding.

In discussion Director Vallez reported that the District is in immediate need of 2 HVAC units at the Pine Room, which recently were found to be in need of repair/replacement. Given the recent weather, and the availability of the units required, staff recommended purchasing and securing installation immediately, rather than await bidding on the units.

On a roll call vote:

| <u>ROLL CALL</u> | <u>Ayes</u> | <u>Nays</u> | <u>Absent</u> |
|------------------|-------------|-------------|---------------|
| Johnson | X | | |
| Karg | X | | |
| Gibbs | | | X |
| Snyder | X | | |

Motion carried.

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10. New Business – Decennial Committee

Attorney Dickson informed the Board of the statutory requirement to appoint a Decennial Committee pursuant to the Local Government Efficiency Act. The Committee is to be formed before June 10, 2023, and thereafter to meet three times in the following 18 months, to study and, thereafter, to report on ways to increase accountability and efficiency. The Act requires that the President appoint two citizen members to the Committee. President Johnson will tender the names of his appointees at the next regular meeting.

11. Old Business

There was no old business.

12. Closed Session

It was moved by Commissioner Karg, seconded by Commissioner Snyder to enter Closed Session pursuant to 5 ILCS 120/2(21) to conduct the semi-annual review of Closed Session minutes.

On a roll call vote:

| <u>ROLL CALL</u> | <u>Ayes</u> | <u>Nays</u> | <u>Absent</u> |
|------------------|-------------|-------------|---------------|
| Johnson | X | | |
| Karg | X | | |
| Gibbs | | | X |
| Snyder | X | | |

Motion carried.

13. Return to Open Session

There was no matter emanating from Closed Session.

It was moved by Commissioner Snyder, seconded by Commissioner Karg to adjourn. On a voice vote, all members voted “aye.”

The meeting stands adjourned at 8:16 p.m.

Approved:

President Rich Johnson

Secretary