

**Bensenville Park District  
Board of Park Commissioners  
Regular Meeting Minutes  
Wednesday, July 19, 2023**

1. Call to Order

President Johnson called the Meeting to order at 5:35 p.m.

Roll call was taken:

	<u>Present</u>	<u>Absent</u>
Gibbs	X	
Johnson	X	
Karg		X
Snyder	X	
Hernandez	X	

Staff in attendance: Joe Vallez, Executive Director; Andrew Godfrey, Head Golf Professional; Leslie DeMoss, Superintendent of Recreation, Louis Aguinaga, Superintendent of Building and Grounds, Phyllis Schmidt, Special Projects; Evelyn Struck, Superintendent of Human Resources and Finance, Paul Palin, Superintendent of Marketing & Communications, Todd Linder, Manager of Facilities and Special Events, Christina Shiel, Fischer Farm Manager, and Mary Dickson, Park District Attorney.

2. Approval of Agenda

It was moved by Commissioner Snyder, seconded by Commissioner Gibbs to approve the Agenda.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg			X
Gibbs	X		
Snyder	X		
Hernandez	X		

Motion carried.

3. Approval of Minutes

It was moved by Commissioner Gibbs, seconded by Commissioner Snyder to approve the minutes of a special meeting of June 7, 2023, regular meeting of June 21, 2023, and special committee of the whole meeting of July 5, 2023.

President Johnson commented that the committee of the whole minutes should be amended to state the cabin at issue is near the library, not Fischer Farm.

On a roll call vote:

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<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Johnson	X			
Karg			X	
Gibbs	X			
Snyder	X			
Hernandez	X			

Motion carried.

4. Approval of Accounts Payable and Payroll

It was moved by Commissioner Snyder, seconded by Commissioner Gibbs, to approve Accounts Payable dated 6/29/23 of \$490,072.05 Payroll dated 6/16/23 of \$247,048.34, Payroll dated 6/30/23 of \$254,182.73 for a Grand Total of \$991,303.12. Accounts Payable dated 7/13/23 of 416,822.36, Payroll dated 7/14/2023 of \$238,111.84 for a Grand Total of \$654,934.20.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg			X
Gibbs	X		
Snyder	X		
Hernandez	X		

Motion carried.

**Commissioner Karg entered the meeting.**

5. Recognition of Visitors/Public Comment

Mike Jaffee commented on an article regarding Kemper Sports taking over the Winnetka Park District golf club. He stated that at one time, he thought Kemper Sports should have taken over operation of the White Pines Golf Club but no longer. He complimented Park District staff for excellent customer service and care of the Golf Club and Course, and stated he sees excellent work continuing at the Golf Course.

6. Communications and Correspondence

Director Vallez provided Commissioners (a) the email dialogue between himself and School District 2 regarding the proposed IGA for Mohawk and Blackhawk Schools, (b) the Fenton mailer, (c) Bensenville Independent which featured front page news about the District and its participation in the July 4<sup>th</sup> parade, and news about the Kaboom project.

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7. Board Liaison Reports

- A. NEDSRA – Ms. Schmidt reported the July 29, 2023 Fiesta de Verano, and the NEDSRA Golf Classic scheduled for September 14, 2023.
- B. Bensenville Community Foundation – The meeting is scheduled for July 27. Commissioner Karg encouraged Director Vallez to apply to the Foundation for a \$1500 sponsorship grant for the Fore the Kids golf outing.
- C. BBAA – a Meeting is scheduled for July 24, 2023.
- D. Chamber of Commerce – Commissioner Karg reported there is no meeting scheduled until September.

8. Staff Reports

- A. Executive Director/Staff Reports

Executive Director Vallez and Staff reported on items set forth in their written reports, attached to the agenda. Commissioner questions/discussion on items reported included:

- The Board will meet before the regular Board meeting on 8/2/2023 to review the proposed White Pines layout.
- Director Vallez reported having personally viewed the condition of the pool, and stated the District has to replace the pool surface which is very rough. The District is waiting on the bid package to be finalized.
- Director Vallez' reported on the presentation of the Kaboom project to the City of Wood Dale, and in response to a question from Commissioner Snyder stated the City expressed concern over parking, security lighting and sidewalks. In response to a question from President Johnson, Director Vallez stated that the District can apply for a Kaboom grant in the next grant cycle.
- Commissioners discussed the relocation of the 7<sup>th</sup> hole to respond to complaints of the Fire Protection District about golf balls coming off the course, which, if contracted for will cost between \$70,000 and \$80,000. If a contractor does the work it could be completed by June 2024. If staff does the work in house, it would most likely start in winter 2023, and not be completed until winter, 2024. Commissioner Snyder questioned how the District would pay for the relocation of holes 7 and 10 (which staff could do), and Director Vallez responded it would have to be in the capital improvement budget. This will be discussed on 8/2/2023.
- Director Vallez asked the Board if there was any interest in putting in security lighting in the back part of Breiter Palm Park. In that the Park closes at dusk, there should be no one

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in the Park requiring such lighting. The monies spent on lighting could be used elsewhere.

- President Johnson asked if the Board had any interest in touring the Cabin owned by the Library. The Library is interested in moving the Cabin to relieve itself of maintenance costs. President Johnson stated he believes the Cabin is in a good location, but in serious need of repair. The Commissioners agreed to tour the Cabin at 4 p.m. on August 2, 2023 if it can be arranged by Director Vallez.
- Commissioner Snyder complimented Mr. Palin and staff over the Fall Brochure.
- President Johnson recommended staff prepare a sign master plan for Fischer Farm, as some of the current signs are weathered and in need of replacement. He recommended they be in keeping with the heritage status of the Farm.

9. Action Items

**A. Approval of Mega LED Technology Quote not to exceed \$30,000**

Commissioner Snyder moved, seconded by Commissioner Karg to approve the Mega LED Technology Quote not to exceed \$30,000.

In discussion, Director Vallez stated the staff is looking into replacing the White Pines sign at Jefferson with a 2-sided sign offering immediate messaging. Restrictions will be placed on the sign so that it is not lighted after 9 p.m. The quote does not include installation of the sign. If the Board approves the quote, Director Vallez will work with the Village on appropriate zoning approvals as needed.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Snyder	X		
Hernandez	X		

Motion carried.

**B. Approval of Fenton IGA Addendum**

Commissioner Gibbs moved, seconded by Commissioner Snyder to approve an amendment to the Intergovernmental Agreement with Fenton High School District 1.

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In discussion, Director Vallez stated the Agreement was to allow terms for which Fenton is allowed to use Veteran’s Park for its football program. After approval of the IGA, Fenton asked if it could include use of DiOrio Park for baseball, and submitted a schedule for that.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Snyder	X		
Hernandez	X		

Motion carried.

10. New Business

There was no new business.

11. Old Business

There was no old business.

12. Closed Session

There was no Closed Session.

13. Adjournment

It was moved by Commissioner Hernandez, seconded by Commissioner Snyder to adjourn.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Snyder	X		
Hernandez	X		

Motion carried.

The meeting stands adjourned at 7:32 p.m.

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Approved:

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President Rich Johnson

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Secretary