

**Bensenville Park District  
Board of Park Commissioners  
Regular Meeting Minutes  
Wednesday, November 15, 2023**

1. Call to Order

President Johnson called the Meeting to order at 6:04 p.m.

Roll call was taken:

	<u>Present</u>	<u>Absent</u>
Gibbs		X
Johnson	X	
Karg	X	
Snyder	X	
Hernandez	X	

Staff in attendance: Andrew Godfrey, Head Golf Professional; Louis Aguinaga, Superintendent of Building and Grounds, Phyllis Schmidt, Special Projects; Laura Borshell, Front Desk Manager, Paul Palian, Superintendent of Marketing & Communications, Christina Shiel, Fischer Farm Manager, and Mary Dickson, Park District Attorney.

Director Vallez was in attendance at a conference out of state.

2. Approval of Agenda

It was moved by Commissioner Snyder, seconded by Commissioner Hernandez to approve the Agenda.

President Johnson stated the agenda should be altered to have the Board address the action items in that a representative of Speer Financial was present.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs			X
Snyder	X		
Hernandez	X		

Motion carried.

3. Approval of Minutes

There were no minutes presented for approval.

4. Approval of Accounts Payable and Payroll

**Bensenville Park District  
 Board of Park Commissioners  
 Regular Meeting Minutes  
 Wednesday, November 15, 2023  
 Page 2**

It was moved by Commissioner Snyder, seconded by Commissioner Hernandez, to approve Accounts Payable dated 10/26/23 of \$454,662.21 Payroll dated 10/20/23 of \$158,709.78 for a Grand Total of \$613,371.99 Accounts Payable dated 11/09/23 of \$116,271.58 Payroll Dated of 11/03/23 \$149,614.99 for a Grand Total of \$265,886.57.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs			X
Snyder	X		
Hernandez	X		

Motion carried.

5. Recognition of Visitors/Public Comment

There was no public comment.

6. Action Items

A. Ordinance #577 Providing for the issue of approximately 727,180 General Obligation Limited Tax Park Bonds, Series 2023B, of the District, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds and authorizing the sale of said bonds to the purchaser thereof.

It was moved by Commissioner Snyder, seconded by Commissioner Karg, to approve Ordinance No. 577.

Speer Financial representative Dan Forbes reported that five bids were received, and the winning bid had an interest rate of 4.4% which is quite low. The results of the sale were very good. The sale of the bonds provides approximately \$714,00 in new funds available to the District.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs			X
Snyder	X		

**Bensenville Park District  
 Board of Park Commissioners  
 Regular Meeting Minutes  
 Wednesday, November 15, 2023  
 Page 3**

Hernandez X

Motion carried.

B. Ordinance #578 An Ordinance Providing for the Annual Levy of Taxes for the Fiscal Year Beginning May 1, 2024 and Ending April 30, 2025

It was moved by Commissioner Hernandez, seconded by Commissioner Karg to approve Ordinance No. 578.

Finance Superintendent Evelyn Struck stated the District is seeking 4.99% more than last year.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs			X
Snyder	X		
Hernandez	X		

Motion carried.

C. Ordinance #579 An Ordinance Abating the Tax Hereto Levied for the Year 2023 to Pay the Principal of and Interest on General Obligation Park Bonds (Alternate Revenue Source), 2014A

It was moved by Commissioner Snyder, seconded by Commissioner Hernandez to approve Ordinance No. 579.

Finance Superintendent Evelyn Struck stated the abatement of taxes if approved every year at the golf course, in conjunction with the levy.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs			X
Snyder	X		
Hernandez	X		

Motion carried.

**Bensenville Park District  
Board of Park Commissioners  
Regular Meeting Minutes  
Wednesday, November 15, 2023  
Page 4**

D. Approval of 2024 Board Meeting Schedule

It was moved by Commissioner Hernandez, seconded by Commissioner Snyder to approve the 2024 Board Meeting Schedule.

Ms. Struck pointed out that the schedule for next year has all meetings starting at 5:30 p.m.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs			X
Snyder	X		
Hernandez	X		

Motion carried.

E. Acceptance of the Bensenville Park District's Annual Financial Report for the Fiscal Year Ending April 30, 2023

It was moved by Commissioner Hernandez, seconded by Commissioner Snyder to accept the Park District's Annual Financial Report for the Fiscal Year Ending April 30, 2023.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs			X
Snyder	X		
Hernandez	X		

Motion carried.

7. Liaison Reports

- A. NEDSRA – Ms. Schmidt reported on upcoming NEDSRA events. Score keepers are still being sought, and volunteers for this are appreciated
- B. Bensenville Community Foundation – No report.

**Bensenville Park District  
Board of Park Commissioners  
Regular Meeting Minutes  
Wednesday, November 15, 2023  
Page 5**

- C. BBAA- Mr. Aguinaga reported that the BBAA is looking for an indoor gym space for training.
- D. Chamber of Commerce – No report.

8. Staff Reports

Director Vallez and Staff reports are attached to the agenda. Mr. Vallez was absent, as was Mr. DeMoss; therefore, their reports stand as submitted. Remaining staff members commented on information as reported.

Commissioner comments:

- Staff was complimented on the Veterans Breakfast.
- Commissioner Hernandez asked that the District reach out to the resident who complaint on social media about the Pine Room. Staff reported that the District is cleaning up the Pine Room.
- General discussion was held concerning the proposed increase in golf rates. Approximately 6-7 senior golf passes were sold this year.
- Discussion was held concerning replacement of the golf hole signs, which Mr. Godfrey showed to the Board. It was suggested that the old signs/flags be put up for sale.
- Investigation of work on the 17<sup>th</sup> hole continues.
- 

9. New Business

President Johnson stated the Board will conduct its evaluation of Mr. Vallez' performance at the December 6, 2023 meeting. Ms. Dickson was asked to provide the Commissioners a copy of his contract in advance of the meeting.

10. Old Business

There was no old business.

11. Closed Session

There was no Closed Session.

12. Adjournment

It was moved by Commissioner Hernandez, seconded by Commissioner Karg to adjourn.

**Bensenville Park District  
Board of Park Commissioners  
Regular Meeting Minutes  
Wednesday, November 15, 2023  
Page 6**

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs			X
Snyder	X		
Hernandez	X		

Motion carried.

The meeting stands adjourned.

Approved:

\_\_\_\_\_  
President Rich Johnson

\_\_\_\_\_  
Secretary