

**Bensenville Park District
Board of Park Commissioners
Regular Meeting Minutes
Wednesday, December 20, 2023**

1. Call to Order

President Johnson called the Meeting to order at 6:08 p.m.

Roll call was taken:

	<u>Present</u>	<u>Absent</u>
Gibbs	X	
Johnson	X	
Karg	X	
Snyder	X	
Hernandez	X	

Staff in attendance: Director Joseph Vallez, Andrew Godfrey, Head Golf Professional; Louis Aguinaga, Superintendent of Building and Grounds, Paul Palian, Superintendent of Marketing & Communications, Christina Shiel, Fischer Farm Manager, Leslie DeMoss, Superintendent of Recreation, and Mary Dickson, Park District Attorney.

2. Approval of Agenda

It was moved by Commissioner Hernandez, seconded by Commissioner Gibbs to approve the Agenda.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Snyder	X		
Hernandez	X		

Motion carried.

3. Approval of Minutes

It was moved by Commissioner Snyder, seconded by Commissioner Gibbs to approve the minutes of the regular meeting of October 18, 2023, the Committee of the Whole meeting of November 1, 2023, and the Special Meeting of November 1, 2023.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		

**Bensenville Park District
 Board of Park Commissioners
 Regular Meeting Minutes
 Wednesday, December 20, 2023
 Page 2**

Snyder X
 Hernandez X

Motion carried.

It was moved by Commissioner Karg, seconded by Commissioner Hernandez to approve the minutes of the regular meeting of November 15, 2023.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Johnson	X		
Karg	X		
Gibbs			X
Snyder	X		
Hernandez	X		

Motion carried.

4. Approval of Accounts Payable and Payroll

It was moved by Commissioner Snyder, seconded by Commissioner Gibbs to approve Accounts Payable dated 11/30/23 of \$144,952.73 Payroll dated 11/17/23 of \$147,997.00, Payroll dated 12/01/23 of \$136,886.01 for a Grand Total of \$429,835.74. Accounts Payable dated 12/14/23 of \$971,338.16 Payroll Dated 12/15/23 of \$151,325.00 for a Grand Total of \$1,122,663.16.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Snyder	X		
Hernandez	X		

Motion carried.

5. Recognition of Visitors/Public Comment

Henry Wessler wished a Merry Christmas to the Board. He attended the meeting to hear the discussion on the proposed golf rates for 2024. He was told they will be discussed at the next meeting.

**Bensenville Park District
Board of Park Commissioners
Regular Meeting Minutes
Wednesday, December 20, 2023
Page 3**

6. Communications and Correspondence

There was none to report.

7. Liaison Reports

- A. NEDSRA – An announcement was made concerning the new director. Mr. Vallez reported he will set up a meeting with the new director to discuss the relationship between the Park District and NDSRA.
- B. Bensenville Community Foundation – No report.
- C. BBAA- Mr. Aguinaga reported that the BBAA held a meeting on 12/11, and that the Board will be working on its website for registration, and is looking for coaches.
- D. Chamber of Commerce – Commissioner Karg reported that the Chamber held its Christmas Party, and will now not have a meeting until the new year.

8. Staff Reports

Director Vallez and Staff reports are attached to the agenda. Mr. Vallez and staff present discussed noted items in their reports.

Commissioner comments:

- Commissioner Karg questioned whether all HVAC units have now been repaired. Mr. Aguinaga reported that there are still 4-5 original units in need of replacement.
- President Johnson recommended staff consider a change to the print size of the Brochure, to save money and increase bidder participation.
- Commissioner Hernandez questioned whether the District could add another event with Santa. Mr. Vallez stated it was too hard to add another time due to the turnaround required for the room.
- Commissioner Hernandez recommended setting up a separate Facebook notice for Club 37.
- Commissioners Snyder and Hernandez commented on the water basin repair bid results, and discussion ensued regarding the qualification of the bidders. They recommended the District move forward with this capital improvement project. President Johnson suggested the Board hold off to consider whether it wanted to investigate construction of a regional pool. While the subject would be interesting, the Commissioners agreed it was in the District's best interest to move forward to have the pool ready for the 2024 pool year.

**Bensenville Park District
Board of Park Commissioners
Regular Meeting Minutes
Wednesday, December 20, 2023
Page 4**

9. Action Items

A. Water Basin Repair Bid Results

It was moved by Commissioner Hernandez, seconded by Commissioner Snyder to accept the low bid of Schaeffges Brothers in the amount of \$783,000 to do the water basin repairs.

Discussion ensued on ensuring the work was completed no later than May 10, 2024. Ms. Dickson will review the contract to ensure it has a penalty for late performance.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Snyder	X		
Hernandez	X		

Motion carried.

B. Approval of Bensenville Park District Policy #P231220

It was moved by Commissioner Karg, seconded by Commissioner Gibbs to approve Policy #P231220, the Park District Grant Application Policy.

Mr. Vallez stated the Policy was created in response to a grant which asked whether the District had a grant policy. In review, staff determined that a written policy should be drafted and adopted by the Board.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Snyder	X		
Hernandez	X		

Motion carried.

**Bensenville Park District
Board of Park Commissioners
Regular Meeting Minutes
Wednesday, December 20, 2023
Page 5**

C. Resolution #315 Authorizing the Execution of Settlement

It was moved by Commissioner Gibbs, seconded by Commissioner Karg to authorize the execution of a settlement agreement, settling a claim brought by a former employee.

Director Vallez provided background information on the claim, noting that the settlement was recommended by the insurance carrier in consultation with staff, and that the amount in settlement will be paid by the insurance carrier.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Johnson	X		
Karg	X		
Gibbs	X		
Snyder	X		
Hernandez	X		

Motion carried.

10. New Business

There was no new business.

11. Old Business

There was no old business.

12. Closed Session

It was moved by Commissioner Karg, seconded by Commissioner Gibbs to enter Closed Session for purposes of pending litigation, discussion of specific personnel and review of meetings of closed minutes, pursuant to, respectively, 5 ILCS 120/2(c) 1, 11, and 21.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Johnson	X		
Karg	X		
Gibbs	X		
Snyder	X		
Hernandez	X		

**Bensenville Park District
Board of Park Commissioners
Regular Meeting Minutes
Wednesday, December 20, 2023
Page 6**

Motion carried.

The Commission came back to open session at 9:51 p.m.

12. Adjournment

It was moved by Commissioner Hernandez, seconded by Commissioner Karg to adjourn.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Snyder	X		
Hernandez	X		

Motion carried.

The meeting stands adjourned at 9:57 p.m.

Approved:

President Rich Johnson

Secretary