

**Bensenville Park District
Board of Park Commissioners
Regular Meeting Minutes
Wednesday, March 20, 2024**

1. Call to Order

President Johnson called the Meeting to order at 5:30 p.m.

Roll call was taken:

	<u>Present</u>	<u>Absent</u>
Gibbs	X	
Johnson	X	
Karg	X	
Snyder	X	
Hernandez	X	

Staff in attendance: Director Joseph Vallez, Andrew Godfrey, Head Golf Professional; Evelyn Struck, Superintendent of Finance and Human Resources; Louis Aguinaga, Superintendent of Building and Grounds, Paul Palian, Superintendent of Marketing & Communications, Laura Borshell, Front Desk, Nicole Chesak, Superintendent of Recreation; Christine Shiel, Fischer Farm Manager, and Mary Dickson, Park District Attorney.

2. Approval of Agenda

It was moved by Commissioner Snyder, seconded by Commissioner Hernandez to approve the Agenda.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Snyder	X		
Hernandez	X		

Motion carried.

3. Approval of Minutes

It was moved by Commissioner Karg, seconded by Commissioner Hernandez to approve the minutes of the regular meeting of February 21, 2024.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		

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Snyder X
Hernandez X

Motion carried.

It was moved by Commissioner Karg, seconded by Commissioner Hernandez to approve the minutes of the committee of the whole meeting of March 6, 2024.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Johnson	X		
Karg	X		
Gibbs			X
Snyder	X		
Hernandez	X		

Motion carried.

4. Approval of Accounts Payable and Payroll

It was moved by Commissioner Snyder, seconded by Commissioner Gibbs to approve Motion to approve Accounts Payable dated 2/29/24 of \$168,794.58 Payroll dated 2/23/24 of \$139,262.45 for a Grand Total of \$308,057.03. Accounts Payable dated 3/14/24 of \$142,603.38 Payroll Dated 3/8/24 of \$145,918.97 for a Grand Total of \$288,522.35.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Snyder	X		
Hernandez	X		

Motion carried.

5. Recognition of Visitors/Public Comment

There was no comment from the members of the public present.

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6. Communications and Correspondence

Mr. Vallez distributed the draft of the new score cards for the golf course.

7. Liaison Reports

- A. NEDSRA – No report. ed on the forthcoming activities of NEDSRA.
- B. Bensenville Community Foundation – No report.
- C. BBAA- Mr. Aguinaga reported on BBAA activities, noting that opening day is 4/20/2024 and Family Day is scheduled for April 13, 2024.
- D. Chamber of Commerce – Commissioner Karg reported on upcoming activities.

8. Staff Reports

Director Vallez and Staff reports are attached to the agenda. Specific discussion and Commissioner comments included:

- Water well solutions is preparing a bid to remove the tanks and relocate utilities at White Pines to an area near the Tent, which will allow for a water line to serve the tent, supporting the kitchen and bathroom, and to provide an irrigation source. The company will also include boring for the running of hardwire for electricity to the tent, which will save the District the \$30,000 annual cost for rental of a generator. It will also install drains in the tent floor to resolve water issues created because the tent floor does not have a crown.
- Mr. Vallez was directed to notify the Fire Protection District when the east course opens.
- Staff is reviewing the basketball league issues caused by adults acting poorly during games, which may result in changes to the 2025 basketball program./structure.
- The new score cards distributed do not reflect the change in the tee box on the 17th hole. This change will be made on a future printing of the score cards.
- In response to customer interest, staff was asked whether the District could use the second floor of White Pines for additional service, a plan rejected by staff as it is not as amenable as the first floor, and use would require additional staffing.
- Commissioners expressed interest in touring courses referenced by Mr. Godfrey which have outdoor driving ranges.

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9. Action Items

A. Approval of Capital List

Rather than approve the Capital List at this time, a discussion of capital projects was held, with approval to come at a later meeting. Mr. Vallez discussed the items on the list, which total about \$3.3 million, with future projects adding \$1.7 million to the list. Commissioner comments as follows:

- Can a paver path be installed to allow crossing islands at White Pines in the parking lot
- As the Capital Plan moves forward, the District should continue to investigate having a dog park at Vets Park
- Examination of the methods of curing defects in the cart path, cold patch versus hot patch.
- Discussion was held over funding and bond mechanisms.

B. Ordinance #580 Authorizing the Sale or Disposal of Itemized Property No Longer Deemed Useful or Necessary to the Bensenville Park District.

Commissioner Snyder moved, seconded by Commissioner Gibbs to approve Ordinance #580 Authorizing the Sale or Disposal of Itemized Property No Longer Deemed Useful or Necessary to the Bensenville Park District.

In discussion, staff noted that the equipment being deemed surplus is the large loom, and Ironrite Mangle at Fischer Farm.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Snyder	X		
Hernandez	X		

Motion carried.

10. New Business

President Johnson opened discussion on the need for exit interviews as employees leave the District's employ, and how the Board could benefit from knowing the results of such interviews. Ms. Struck said exit interviews are conducted as employees wish to do one, but that it is sometimes hard to secure an accurate report as to the reasons for someone leaving the District.

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Referencing personnel issues at Fenton High School, discussion also was had regarding enforcing the District’s policies on harassment. Mr. Vallez stated that all incidents of harassment are aggressively investigated, and conduct found to be in violation of policies is not tolerated.

11. Old Business

There was no old business.

12. Closed Session

There was no closed session.

13. Adjournment

It was moved by Commissioner Hernandez, seconded by Commissioner Gibbs to adjourn.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Snyder	X		
Hernandez	X		

Motion carried.

The meeting stands adjourned at 6:55 p.m.

Approved:

President Rich Johnson

Secretary