

**Bensenville Park District
Board of Park Commissioners
Regular Meeting Minutes
Wednesday, April 17, 2024**

1. Call to Order

President Johnson called the Meeting to order at 5:36 p.m.

Roll call was taken:

	<u>Present</u>	<u>Absent</u>
Gibbs	X	
Johnson	X	
Karg	X	
Snyder	X	
Hernandez	X	

Staff in attendance: Director Joseph Vallez, Andrew Godfrey, Head Golf Professional; Evelyn Struck, Superintendent of Finance and Human Resources; Louis Aguinaga, Superintendent of Building and Grounds, Paul Palian, Superintendent of Marketing & Communications, Laura Borshell, Front Desk, Christine Shiel, Fischer Farm Manager, and Mary Dickson, Park District Attorney.

2. Approval of Agenda

It was moved by Commissioner Gibbs, seconded by Commissioner Karg to approve the Agenda.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Snyder	X		
Hernandez	X		

Motion carried.

3. Approval of Minutes

It was moved by Commissioner Gibbs, seconded by Commissioner Karg to approve the minutes of the regular meeting of March 20, 2024 and of the special meeting of April 3, 2024.

In discussion, Commissioner Karg suggested amending the minutes of March 20, 2024 under Staff Reports to remove reference to the second floor, and demarcate the location as the 37 Bar and Grill as the location for the fish fry.

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On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Snyder	X		
Hernandez	X		

Motion carried.

4. Approval of Accounts Payable and Payroll

It was moved by Commissioner Snyder, seconded by Commissioner Hernandez to approve Accounts Payable dated 3/28/24 of \$162,594.83 Payroll dated 3/22/24 of \$145,169.24 for a Grand Total of \$307,764.07. Accounts Payable dated 4/11/24 of \$296,218.72. Payroll Dated 4/5/24 of \$150,114.21 for a Grand Total of \$446,332.93.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Snyder	X		
Hernandez	X		

Motion carried.

5. Recognition of Visitors/Public Comment

There was no member of the public present.

6. Communications and Correspondence

Director Vallez stated he had nothing to provide.

7. Liaison Reports

- A. NEDSRA – Director Vallez reported that the District will be reimbursed the sum of \$230,000 from NEDSRA, which represents monies paid to participate during COVID, when NEDSRA was not providing services.

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- B. Bensenville Community Foundation – Commissioner Karg report that Subaru is one against providing funding in the Share the Love campaign.
- C. BBAA- Mr. Aguinaga reported on BBAA activities.
- D. Chamber of Commerce – Commissioner Karg reported, among other items, that the New Teacher Breakfast had been canceled.

8. Staff Reports

Director Vallez and Staff reports are attached to the agenda. Specific discussion and Commissioner comments included:

- Director Vallez reported on an incident involving t girls softball team and an error the Team committed in its rental, which the coach was attempting to blame on the District by berating staff. This matter will be brought to the attention of the BBAA.
- President Johnson commented that camera labels should be scraped off the doors, and signage reviewed. He also commented on the need to clean a corner of the weight room, where the fans are.

9. Action Items

A. Approval of the 2024-2025 Capital Plan

Commissioner Snyder moved, seconded by Commissioner Gibbs to approve the 2024-2025 Capital Plan as presented.

In discussion, In response to questions regarding the Capital Plan presented, Director Vallez responded that once the Board approves the Plan contents, the staff will come forward with a recommendation on a future bond issue in the range of \$3.5 million with a 9-11 year repayment process. This would leave the District with about \$2.5 million in bonding power.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Snyder	X		
Hernandez	X		

Motion carried.

B. Approval of Commissioner Benefits

This matter was removed from the Agenda with no comment.

C. Approval of FairwayiQ Contract

Commissioner Snyder moved, seconded by Commissioner Gibbs to approve the FairwayiQ contract.

In discussion, Mr. Godfrey reported that this is the GPA system for the golf carts, replacing the prior vendor, which was under performing. The new contract will save the District \$56,000 to \$64,000 per year.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Snyder	X		
Hernandez	X		

Motion carried.

D. Approve a Change Order of the Pool at \$28,000

Commissioner Hernandez moved, seconded by Commissioner Gibbs to approve the change order for \$28,000.00.

In discussion, Director Vallez stated that the pool remediation is on target, and that as part of it was found that an expansion area was hollow in sports and needs to be repaired.

The contract has a \$50,000 contingency, some of which was used to pay for the repair of the drains. The project is still under budget. A future request may be made for LED lighting in the amount of \$15,000-\$18,000, but the project will still be in budget, with the cost under \$850,000.

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On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Snyder	X		
Hernandez	X		

Motion carried.

10. New Business

President Johnson discussed having spoken with the Assistant State’s Attorney for financial crimes regarding the Park District’s complaint regarding the potential theft which occurred at White Pines. He asked District counsel to investigate making a complaint to the IRS. Ms. Dickson stated she would speak with the State’s Attorney.

11. Old Business

President Johnson suggested that in future, staff report as part of the Agenda on any requests for documents received under FOIA. Counsel commented that the White Pines Alliance still had not paid for, or picked up documents sought last November 2023.

12. Closed Session

Commissioner Hernandez moved, seconded by Commissioner Snyder to enter Closed Session for purposes of discussion of minutes of meetings preciously closed.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Snyder	X		
Hernandez	X		

Motion carried.

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13. Matters from Closed Session

It was moved by Commissioner Gibbs, seconded by Commissioner Hernandez to approve the minutes of the Closed Session held on December 20, 2023.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Snyder	X		
Hernandez	X		

Motion carried.

14. Adjourn

It was moved by Commissioner Hernandez, seconded by Commissioner Karg to adjourn.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs	X		
Snyder	X		
Hernandez	X		

Motion carried.

The meeting stands adjourned at 7:47 p.m.

Approved:

President Rich Johnson

Secretary