

**Bensenville Park District
Board of Park Commissioners
Regular Board Meeting Minutes
Wednesday, June 26, 2024**

1. Call to Order

President Johnson called the Meeting to order at 5:32 p.m.

Roll call was taken:

	<u>Present</u>	<u>Absent</u>
Gibbs		X
Johnson	X	
Karg	X	
Snyder	X	
Hernandez	X	

Staff in attendance: Director Joseph Vallez, Mary E Dickson, Park District Attorney.

2. Public Hearing

At 5:32 p.m, President Johnson opened the Public Hearing into the FY 2024-2025 Proposed Budget and Appropriation Ordinance for the Park District. The Public Hearing was closed at 5:33 p.m. with no member of the public present.

3. Approval of Agenda

It was moved by Commissioner Snyder, seconded by Commissioner Hernandez to approve the Agenda.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs			X
Snyder	X		
Hernandez	X		

Motion carried.

3. Approval of Minutes

It was moved by Commissioner Hernandez, seconded by Commissioner Snyder to approve the Minutes of the regular meeting of May 15, 2024, and the special meeting of June 5, 2024.

On a roll call vote:

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<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs			X
Snyder	X		
Hernandez	X		

Motion carried.

4. Approval of Accounts Payable

It was moved by Commissioner Snyder, seconded by Commissioner Hernandez to approve Accounts Payable dated 5/30/24 of \$316,319.84 Payroll dated 5/17/24 of \$181,959.96 Payroll dated 5/31/24 of \$215,878.76 for a Grand Total of \$714,158.56. Accounts Payable dated 6/13/24 of \$343,148.36 Payroll Dated 6/14/24 of \$266,532.72 for a Grand Total of \$609,681.08. Agenda.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs			X
Snyder	X		
Hernandez	X		

Motion carried.

5. Recognition of Visitors/Public Comment

There were no members of the public present.

6. Communications and Correspondence

Director Vallez reported he has received a plat of survey for an easement to the Village at Sunrise Park. It will provide for new drainage.

He also provided information on the Village's Heritage Center, Veteran's Park signage and the stewardship report for Brieter Palm Park.

7. 8. Liaison Reports

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- A. NEDSRA – Ms. Schmidt reported on various upcoming NEDSRA activities.
- B. Bensenville Community Foundation – Commissioner Karg reported that the check from Subaru has been received in the amount of approximately \$84,000. She encouraged the Park District to apply for a grant.
- C. BBAA- Mr. Aguinaga reported that the Spring season is over. Slugfest is scheduled..
- D. Chamber of Commerce – Commissioner Karg reported that the Golf Outing is scheduled for July. The Chamber has determined it will not be in the July 4th parade.

8. Staff Reports

Commissioner questions arising from the Staff Reports:

Director stated:

- The sign advertising the sale of Redmond Park will be up next week.
- Sunrise Park equipment which will soon be removed most likely cannot be used elsewhere. PDRMA will have to determine whether it can be reinstalled elsewhere. Plus, the Park District cannot just give it away. Mr. Aguinaga reported that the equipment is not in good condition and would not be worth it to attempt to reuse.
- the Park District team determined compliments for successfully opening the pool in only a few days, given that the contractor was delayed in tendering the pool for opening.
- A complaint was received regarding D’Orio field maintenance, which has been responded to by staff.
- President Johnson alerted staff to the need to repair siding outside of Director Vallez’ office.
- The Park District does have a plan for a volleyball area by the pool, but is awaiting information from a fence company.
- In response to a question from President Johnson, Director Vallez stated the roofs of the buildings would be of concern in being able to support the panels.
- In response to a question from Commissioner Hernandez, Director Vallez stated the Park District is soon upgrading sign in at the pool.

9. Action Items

A. Annual Nomination and Election of Officers for the Bensenville Park Board of Commissioners

Commissioner Karg moved, seconded by Commissioner Snyder to elect all current officer holders for the same offices for the current year.

In discussion, President Johnson commented he had spoken with Commissioner Gibbs who stated she would agree to such a motion if present.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs			X
Snyder	X		
Hernandez	X		

Motion carried.

The Officers are:

Rich Johnson, President
Val Karg, Vice President
Nancy Gibbs, Secretary
Jay Snyder, Treasurer

B. Ordinance #581 Adopting the Combined Annual Budget and Appropriation of Funds for the Bensenville Park District, Du Page County and Cook County, Illinois for the fiscal year beginning on the first (1st) day of May 2024, and Ending on the Thirtieth (30th) day of April, 2025

Commissioner Karg moved, seconded by Commissioner Hernandez to adopt Ordinance #581.

In discussion, President Johnson asked his fellow Commissioners if they had had the time to review the budget. To allow time for such review and questions to the Director, if any, consideration was given to tabling this item.

President Johnson moved, seconded by Commissioner Karg, to table this Ordinance until July 17, 2024.

On a roll call vote:

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<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs			X
Snyder	X		
Hernandez	X		

Motion carried. This matter is tabled until July 17, 2024.

C. Approval of Sunrise Park Easement

Commissioner Karg moved, seconded by Commissioner Hernandez to approve the Sunrise Park Easement.

In discussion, Director Vallez stated that the Village wants to easement to install drainage pipes to alleviate flooding to the north of the Park. The easement will not affect recreational or passive use areas of the Park, and the Park District will be served by the drainage system as well.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs			X
Snyder	X		
Hernandez	X		

Motion carried.

**D. Approval of Water Well Solutions Change Order for White Pines Infrastructure
Not to Exceed \$33,145.00**

Commissioner Hernandez moved, seconded by Commissioner Snyder to approve the Water Well Solutions Change Order as recommended.

In discussion, Director Vallez stated that the contractor did additional work in boring and providing cable to the northwest corner of the property to provide power to the tent. This will result in a costs savings in that the District will not need to provide a generator for the tent at a cost of \$1300-\$1400 per year.

On a roll call vote:

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<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs			X
Snyder	X		
Hernandez	X		

Motion carried.

E. Approval of Weblinx, Inc. for Website Design, Implementation, & Support Not to Exceed \$19,500.00.

Commissioner Snyder moved, seconded by Commissioner Karg to approve the Weblinx contract.

In discussion, Mr. Palin informed the Commissioners of the need for the contract and the benefit to the District. The contractor will allow the District to create separate landing pages and microsites and will integrate the calendar system, and will meet ADA requirements as well.

Prior to the vote, Counsel stated that there were a few minor changes to recommend: changing the venue for suit, the language for indemnification and the signatory to the contract on behalf of the District. These changes will be made prior to execution.

On a roll call vote:

<u>ROLL CALL</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Johnson	X		
Karg	X		
Gibbs			X
Snyder	X		
Hernandez	X		

Motion carried.

F. Approval of Updated Organizational Chart

Director Vallez asked that this item be taken off the agenda.

10. New Business

Counsel Dickson informed the Board that the District was in receipt of a Subpoena Duces Tecum, which was overbroad in nature. She sought approval of the Board to confer with the

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attorney who issued the subpoena to determine if he was willing to withdraw certain of the requests, or, alternatively to file a motion to quash, as required.

President Johnson recused himself from consideration of this matter.

The remaining Commissioners concurred in the direction Counsel suggested in response to the Subpoena. She will report the result at the next meeting.

11. Old Business

There was no old business.

13. Closed Session

Commissioner Hernandez moved, seconded by Commissioner Karg to enter closed session to discuss minutes of closed meetings and personnel under 5 ILCS 2(c) 1 and 21..

On a voice vote, all Commissioners present voted “aye.”

14. Return to Open Session

On return to Open Session, Commissioner Hernandez asked that Director Vallez report on security at the Park District. Mr. Vallez state he will provide information on using Bensenville Police for security at a reduced cost.

15. Adjourn

It was moved by Commissioner Hernandez, seconded by Commissioner Snyder to adjourn.

On a voice vote, all Commissioners present voted “aye.” The motion carried.

The meeting stands adjourned.

Approved:

President Rich Johnson

Secretary